

**Business Meeting
Lethbridge First Baptist Church
November 22, 2020**

AGENDA

Call to Order

Prayer

Approval of Agenda

Circulation of Minutes of November 24, 2019

Membership Report

Nominating Committee Report

Treasurer's Report

Income and Expense Statement for 2020

Budget 2021

Appointment of Accountant for Review of the 2020 Year

New Business

Adjournment

Lethbridge First Baptist Church
Minutes of the Church Annual Business Meeting
November 24, 2019

Call to Order

The meeting was called to order at 12:13 pm by Moderator Lawrence Schinkel. A quorum was established.

Prayer

Troy Taylor led in Prayer

Acceptance of Agenda:

The proposed agenda was circulated.

Moved by Larry Weaver, Seconded by Carlos Roman to adopt the agenda as presented.

CARRIED

Minutes of Meeting:

The Minutes of the November 25, 2018 were circulated.

Membership Changes:

The Membership Report is as follows.

Membership as of November 25, 2018	312
New Members	4
Members who Have Passed Away	0
Membership as of November 24, 2019	316

Nominating Committee:

Teresa Loewen, Chair of the Nominating Committee, presented the Nominating Committee Report. The following candidates for office were presented:

Moderator	Lawrence Schinkel
Vice Moderator	Teresa Loewen
Treasurer	Janet Alexander
Assistant Treasurer	David Sarsfield
Facilities Chair	Nevin Klassen
Facilities Vice Chair	Dana Karapita
Mission and Outreach Chair	no nominee for the two year term
Mission and Outreach Vice Chair	Erika Borthwick
Finance Chair	Fran McHardy
Finance Vice Chair	David Sarsfield
Member at Large	Jordan Braun
Member at Large	Gordon Hunt
Member at Large	Craig Loewen
Member at Large	Chris Martin

Nominations from the floor were requested. There were no nominations brought forth. The following were nominees to the Church Council:

Moderator	Lawrence Schinkel	(2 nd Yr of 2 Yr Term)
Vice Moderator	Teresa Loewen	(2 nd Yr of 2 Yr Term)
Treasurer	Janet Alexander	(1 st Yr of 2 nd 2 Yr Term)
Assistant Treasurer	David Sarsfield	(1 st Yr of 2 nd 2 Yr Term)
Facilities Chair	Nevin Klassen	(1 ST Yr of 2 nd 2 Yr Term)
Facilities Vice Chair	Dana Karapita	(1 st Yr of 1 st 2 Yr Term)
Mission and Outreach Chair	no nominee for the two year term	
Mission and Outreach Vice Chair	Erika Borthwick	(2 nd Yr of 2 nd 2 Yr Term)
Finance Chair	Fran McHardy	(2 nd Yr of 1 st 2 Yr Term)
Finance Vice Chair	David Sarsfield	(1 st Yr of 2 nd 2 Yr Term)
Member at Large	Jordan Braun	(1 st Yr of 2 nd 2 Yr Term)
Member at Large	Gordon Hunt	(1 st Yr of 2 nd 2 Yr Term)
Member at Large	Craig Loewen	(1 st Yr of 2 nd 2 Yr Term)
Member at Large	Chris Martin	(2 nd Yr of 1 st 2 Yr Term)

Moved by Teresa Loewen, Seconded by Ruth Elzinga to accept the Nominating Committee Report.

CARRIED

As there was only one member nominated for each office, the Chair declared the positions to be filled by acclamation.

Treasurer’s Report:

Janet Alexander, Treasurer, provided a financial update as well as the 2020 Budget.

The financial update will be filed.

Moved by Janet Alexander, Seconded by Wendy Bushell to adopt the 2020 Budget as presented.

CARRIED

Accountant:

A resolution was required to appoint an accountant to do the review for the 2019 year. In the past, Avail have reviewed the church books.

Moved by Janet Alexander, Seconded by Shirley Sanford to appoint Avail to do the review for 2019.

CARRIED.

Adjournment:

The meeting adjourned at 12:43 pm.

Lawrence Schinkel
Moderator

Kathryn Jang
Recording Secretary

First Baptist Council 2021 Nominating Committee Report

Position		Term
Moderator	Teresa Loewen	1st Yr of 2 Yr Term
Vice Moderator	Kevin McBeath	1st Yr of 2 Yr Term
Treasurer	Janet Alexander	2 nd Yr of 2 nd 2 Yr Term
Assistant Treasurer	David Sarsfield	2 nd Yr of 2 nd 2 Yr Term
Facilities Chair	Nevin Klassen	2 nd Yr of 2 nd 2 Yr Term
Facilities Vice Chair	Dana Karapita	2 nd Yr of 1 st 2 Yr Term
Mission and Outreach Chair	Barbie Paterson	1st Yr of 1st 2 Yr Term
Mission and Outreach Vice Chair	Cara Horwood	1st Yr of 1st 2 Yr Term
Finance Chair	Fran McHardy	1st Yr of 2nd 2 Yr Term
Finance Vice Chair	David Sarsfield	2 nd Yr of 2 nd 2 Yr Term
Member at Large	Jordan Braun	2 nd Yr of 2 nd 2 Yr Term
Member at Large	Gordon Hunt	2 nd Yr of 2 nd 2 Yr Term
Member at Large	Chris Martin	1st Yr of 2nd 2 Yr Term
Member at Large	Craig Loewen	2 nd Yr of 2 nd 2 Yr Term

First Baptist Church
Income and Expense Statement
 GENERAL FUND 01, October 2020

11/12/2020 01:45 PM

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	Current Period	Year to Date TD	Prior Year	Annual Budget
INCOME				
BUDGET CONTRIBUTIONS	\$48,326.82	\$461,191.99	\$472,365.43	\$578,400.00
OTHER INCOME	4.32	29,128.44	34,033.97	34,000.00
TOTAL INCOME	48,331.14	490,320.43	506,399.40	612,400.00
EXPENSES				
STAFFING				
SALARIES	\$23,607.29	\$256,540.02	\$267,207.15	\$314,201.30
PAYROLL EXPENSES	4,102.48	39,010.33	39,118.21	48,620.08
OTHER STAFF EXPENSES	288.21	4,715.63	9,823.37	17,948.32
Subtotal Staffing	27,997.98	300,265.98	316,148.73	380,769.70
MINISTRIES				
CHILDREN'S MINISTRIES	0.00	1,796.72	3,469.07	4,850.00
YOUTH	864.97	13,221.55	19,308.92	21,320.00
OTHER MINISTRIES	0.00	1,378.12	3,674.13	2,500.00
Subtotal Ministries	864.97	16,396.39	26,452.12	28,670.00
MINISTRY SUPPORT				
LEADERSHIP EDUCATION	0.00	2,868.77	2,290.05	4,250.00
MUSIC	0.00	918.10	2,105.64	6,000.00
OTHER EXPENSE	140.36	3,001.63	8,243.43	5,350.00
Subtotal Ministry Support	140.36	6,788.50	12,639.12	15,600.00
MISSIONS/OUTREACH				
OFFICE/ADMIN/FINANCIAL	2,200.00	51,375.98	52,791.94	68,700.00
OFFICE	1,458.61	8,760.42	11,618.72	14,800.00
ADMINISTRATION	0.00	19.52	588.54	800.00
FINANCIAL	1,376.04	20,618.35	22,377.07	23,688.00
Subtotal Office/admin/financial	2,834.65	29,398.29	34,584.33	39,288.00
BUILDINGS				
CHURCH	6,347.68	57,977.41	71,875.42	82,600.00
Subtotal Buildings	6,347.68	57,977.41	71,875.42	82,600.00
TOTAL EXPENSES	40,385.64	462,202.55	514,491.66	615,627.70
EXCESS INCOME\EXPENSES	\$7,945.50	\$28,117.88	-\$8,092.26	-\$3,227.70
			<u>(\$32,287.00)</u>	
			<u><u>(\$39,379.26)</u></u>	

**LETHBRIDGE FIRST BAPTIST CHURCH
PROPOSED 2021 BUDGET
PRESENTED NOVEMBER 2020**

November 17, 2020 Version

	2021	2020	2020	2019	% CHANGE
	BUDGET	BUDGET	PROJECT	BUDGET	BUDGET
INCOME					
Envelopes	562,384	565,000	549,000	565,000	-0.46%
Loose	500	5,000	1,500	5,500	-90.00%
Interest from Management Funds	24,000	24,000	24,000	24,000	0.00%
Reserve	8,400	8,400	6,000	10,400	0.00%
Second Century Fund	-	-	-	7,019	
TOTAL INCOME	595,284	602,400	580,500	611,919	-1.18%
TOTAL PAYROLL	373,989	370,770	362,986	379,101	0.87%
PROGRAM EXPENSES					
CHILDRENS MINISTRY					
DVBS	1,050	1,050	500	1,000	0.00%
Child Ministry Equipment	500	500	-	500	0.00%
Child Ministry Supplies	2,300	3,300	1,900	3,500	-30.30%
CM SUBTOTAL	3,850	4,850	2,400	5,000	-20.62%
YOUTH					
Youth	12,000	14,755	10,000	14,865	-18.67%
Young Adults	1,500	2,275	1,400	2,275	-34.07%
Parents	760	760	400	760	0.00%
Equipment/supplies	1,000	2,000	1,000	2,000	-50.00%
High School Outreach	800	1,530	800	1,200	-47.71%
YOUTH SUBTOTAL	16,060	21,320	13,600	21,100	-24.67%
OTHER MINISTRIES					
Bible Studies	400	400	300	200	0.00%
Adult Ministries	200	1,400	200	1,200	-85.71%
Communion	300	300	100	250	0.00%
Seniors programs	400	400	100	400	0.00%
OTH. MIN. SUBTOTAL	1,300	2,500	700	2,050	-48.00%
LEADERSHIP EDUCATION					
Children	500	500	500	500	0.00%
Youth	1,000	3,500	3,000	2,320	-71.43%
Adult	250	250	-	250	0.00%
LEADER ED. SUBTOTAL	1,750	4,250	3,500	3,070	-58.82%
MUSIC					
Choir	450	450	450	450	0.00%
Handbells	450	450	200	400	0.00%
Maintenance	500	2,100	200	500	-76.19%
Music copyright	700	600	700	600	16.67%
Music Team Expense	400	400	100	400	0.00%
Music leadership	1,000	1,000	400	1,000	0.00%
Equipment	1,000	1,000	1,000	1,000	0.00%
MUSIC SUBTOTAL	4,500	6,000	3,050	4,350	-25.00%
OFFICE					
Supplies	1,500	2,500	1,000	3,000	-40.00%
Postage	1,200	400	900	600	200.00%
Telephone	3,000	3,400	2,800	3,000	-11.76%
Copier	5,000	6,000	4,800	8,700	-16.67%
Computer	1,200	1,200	-	1,200	0.00%
Internet	1,200	1,200	1,200	900	0.00%
Computer Supplies	100	100	-	150	0.00%
Media	-	-	-	100	
OFFICE SUBTOTAL	13,200	14,800	10,700	17,650	-10.81%
ADMINISTRATION					

	2021	2020	2020	2019	% CHANGE
	BUDGET	BUDGET	PROJECT	BUDGET	BUDGET
Risk Management	300	300	100	400	0.00%
Contingency	500	500	-	500	0.00%
ADMIN SUBTOTAL	800	800	100	900	0.00%
OTHER EXPENSES					
Decorations	500	500	500	500	0.00%
Conventions-congregation	-	-	-	400	
Special Events	1,500	1,850	1,300	2,150	-18.92%
Library	500	500	500	500	0.00%
Program Supplies & Equipment	1,000	1,000	1,000	1,000	0.00%
Kitchen Expense	500	1,000	200	700	-50.00%
Pastoral Care	500	500	300	600	0.00%
Denomination (CBWC)	46,000	46,000	46,000	46,000	0.00%
OTH EXP SUBTOTAL	50,500	51,350	49,800	51,850	-1.66%
MISSIONS/OUTREACH					
Mill Creek/Camp	8,000	8,000	8,000	8,000	0.00%
Soup Kitchen	500	500	100	500	0.00%
Faith Missions	12,200	12,200	12,200	14,500	0.00%
Cuba	2,000	2,000	2,000	5,000	0.00%
Refugee	5,000	-	-	-	
M & O SUBTOTAL	27,700	22,700	22,300	28,000	22.03%
FINANCIAL					
Bank Charges	1,200	650	900	650	84.62%
Envelopes/Giving	300	400	300	400	-25.00%
Direct Deposit	300	300	300	300	0.00%
Accountant	7,000	7,000	6,700	7,000	0.00%
Faith Note Interest	8,235	15,338	15,338	18,520	-46.31%
FINANCIAL SUBTOTAL	17,035	23,688	23,538	26,870	-28.09%
CHURCH BUILDING					
Maintenance	25,000	25,000	29,000	25,000	0.00%
Janitorial Supplies	2,100	1,600	1,800	1,500	31.25%
Equipment/Furniture	200	200	-	200	0.00%
Heat	16,000	16,000	15,000	16,000	0.00%
Electric	15,000	15,000	10,900	15,000	0.00%
Taxes			-	-	
Security System	400	400	350	400	0.00%
Insurance	17,000	15,500	12,869	15,000	9.68%
Capital Expense	2,000	2,000	2,000	-	0.00%
City Services	3,500	3,500	2,300	4,000	0.00%
Elevator Inspection Contract	3,400	3,400	3,400	3,400	0.00%
CHURCH BLDG SUBTOTAL	84,600	82,600	77,619	80,500	2.42%
PROGRAM GRAND TOTAL					
	221,295	234,858	207,307	241,340	-5.77%
\$ increase	13,988	(6,482)	(19,064)	(8,550)	-315.80%
% increase	0	(0)	(0)	-3.42%	-351.22%
DEBT RETIREMENT					
Debt Reduction Income	50,000	50,000	40,000	50,000	0.00%
Debt Retirement Expense	50,000	50,000	40,000	50,000	0.00%
DEBT RETIREMENT SUBTOTAL	-	-	-	-	
TOTAL BUDGET					
	595,284	605,628	570,293	620,441	-1.71%
NET					
	0	(3,228)	10,207	(8,522)	-100.00%
Employment total	373,989	370,770	362,986	379,101	0.87%
Program total	221,295	234,858	207,307	241,340	-5.77%
TOTAL	595,284	605,628	570,293	620,441	-1.71%